ELPAC SUMMATIVE ASSESSMENT

Training of Trainers 2020-21 Stockton Unified School District

today's presentation

Message: <u>Rguel@stocktonusd.net</u>

Google Drive

DISTRICT HOME SCHOOLS ~ TRANSLATE ~ USER OPTIONS ~

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The ELPAC is the required state test for English language proficiency (ELP) that must be given to students from kindergarten (including transitional kindergarten) through grade 12 whose primary language is a language other than English. The ELPAC is aligned with <u>California's 2012 English Language Development Standards</u> and is comprised of two separate ELP assessments:

 Initial Assessment (IA)—an initial identification of students as English learners
 Summative Assessment (SA)—an annual summative assessment to measure an English learner's progress in learning English and to identify the student's ELP level
 Source: "<u>About the ELPAC, Background</u>"

State Information/Resources

Starting

Smarter

Starting

Resources:

ELPAC Information and Resources: https://www.elpac.org/resources/

CDE ELPAC Information and Resources: https://www.cde.ca.gov/ta/tg/eg/
Parent Resources:

ELPAC



Departments & Programs

District Coordinator Stephen Ward

Resources News

Phone: 209-933-7105 ext. 2206 Fax: 209- 933-6522

Student Eligiblity & TOMS Assistance: Valerie Virtudazo

Phone: 209-933-7105 ext. 2209 Fax: 209-933-6522

Moodle Login Assistance: <u>Renee Guel</u>

Phone: 209-933-7105 ext. 2202 Fax: 209-933-6522

45 Day Consultant Support: <u>Debra Ayala</u>

Phone: 209-933-7105 ext. 2201 Fax: 209- 933-6522

Forms



INTRODUCTIONS



- Presenter @Stephen
 - Presenter
- Technical Support @Valerie
 - Technology
 - Log-in
 - volume
 - how to navigate
- General Assistance @Renee
 - Materials
 - Powerpoint
 - Workbook
 - Reference guides
- Moderate Q&A @Debra
 - Questions

AGENDA

- Important Updates and Reminders
- Learning Goals
- Before Testing
- During Testing
- After Testing
- Test security
- Additional Resources
- Questions

LEARNING GOALS

By the end of the training today, you will understand the following:

- Important Updates
- How to administer the Summative ELPAC
- Important resources to navigate test administration options

GRADING RUBRIC FOR SA ELPAC TRAINING

- Sign-up for class at Stocktongosignmeup.com
- Sign non-Toms test security affidavit
- Complete Calibration "Summarize an Academic Presentation" on Moodle as a Final
- Participate by answering questions in the chat field at least 6 times

UPDATED AFFIDAVIT

Affidavits Non-Toms

Affidavits Toms



English Language Proficiency Assessments for California (ELPAC) Test Security Affidavit

I acknowledge that I will have access to one or more of the English Language Proficiency Assessments for California (ELPAC) initial and summative assessments pursuant to Education Code section 60810, for the purpose of administering the test(s) to eligible pupils. I understand that these materials are highly secure and may be under copyright restrictions, and it is my responsibility to protect their security as follows:

- I will not divulge the contents of the test materials to any other person through verbal, written, or any other means of communication. This includes, but is not limited to, sharing or posting test content via the Internet or by e-mail without the express prior written permission of the California Department of Education (CDE) and test contractor.
- I will not copy or take a photo of any part of the test materials. This includes, but is not limited to, photocopying (including enlarging) and recording without the express prior written permission from the CDE and test contractor.
- 3) I will keep all test materials secure prior to and following the distribution of the test(s).
- 4) I will permit eligible pupils access to test materials only during testing periods. I will permit only eligible pupils who are testing, and individuals participating in the test administration who have signed an ELPAC Test Security Affidavit, to be in the room when and where the ELPAC assessments are being administered.
- 5) I will not allow any pupils to use any electronic devices that allow them to access outside information, communicate with any other pupils, or photograph or copy test content. This includes, but is not limited to, cell phones, personal digital assistants, tablets, laptops, cameras, and electronic translation devices.
- 6) When acting as a test examiner, I will: (a) collect and account for all test materials following each testing session; (b) not permit any pupils to remove any test materials by any means from

https://www.stocktonusd.net/Page/10149

English Language Proficiency Assessments for California

2020-2021 ELPAC Test Security Affidavit for Non TOMS Users

1. Which of the following describes your role associated with the ELPAC for the 2020-2021 school year?*

O ELPAC Proctor

O LEA staff with access to secure ELPAC materials

I acknowledge that I will have access to one or more of the English Language Proficiency Assessments for California (ELPAC) and Alternate ELPAC, initial and summative assessments, pursuant to Education Code section 60810, for the purpose of administering the test(s) to eligible pupils. I understand that these materials are highly secure and may be under copyright restrictions, and it is my responsibility to protect their security as follows:

/2020-2021 ELPAC Test Security Affidavit for Non TOMS Users (surveygizmo.com)

IMPORTANT UPDATE ALTERNATE ELPAC POSTPONED

- The Alternate ELPAC Operational Field Test has been postponed to 2021–22.
- Continue administering locally determined alternate assessments for 2020–21.
- An individualized education program (IEP) addendum is not needed.
- The English only study has also been postponed.



IMPORTANT UPDATE

Initial ELPAC Make-Up

December 2020					January 2021								
Su	Мо	Tu	We	Th	Fr	Sa	Su	Мо	Tu	We	Th	Fr	Sa
		1	2	3	4	5						1	2
6	7	8	9	10	11	<u>12</u>	3	4	5	<u>6</u>	7	8	9
13	14	15	16	17	18	19	10	11	12	13	14	15	16
20	21	22	23	24	25	26	17	18	19	20	21	22	23
27	28	29	30	31			24	25	26	27	28	29	30
							31						

Schedule appointments: Jan.4th – 16th Pick up material from Research: Jan. 11th -16th

Test Students: January 18th – 29th

IA Statistics



ELPAC BACKGROUND & RECAP

Initial ELPAC

- Initial ELPAC o Given throughout the school year
- To help identify EL students
- To identify initial fluent English proficient students (IFEP)
- Within 30 days of enrollment in a California school o Locally scored

Summative ELPAC

- Summative ELPAC
- Given February 1 until May 31 each year o To all EL students
- Scored by ETS
- To determine the level of ELP of EL students
- Assess progress of EL students in acquiring the skills of listening, speaking, reading, and writing in English

INITIAL VS SUMMATIVE GRADE DISTRIBUTION



Grade 2

Grade 3-5 Grade 6-8 Grade 9-12

Grade K

Grade 1

Summative







VOCABULARY

• English Learner (EL):

- A student in k-12 for whom there is a report of a language other than English on the Home Language Survey (HLS)
- Has taken Initial [ELPAC] or prior to the 2017–18 school year, the California English Language Development Test [CELDT])
- Determined to lack the clearly defined English language skills of listening, speaking, reading, and/or writing necessary to succeed in the school's regular instructional programs.

• English Only (EO):

- A student in kindergarten through grade 12 for whom the only language reported on the HLS is English or American Sign Language (ASL).
- **Reclassified Fluent English Proficient (RFEP):** A student in kindergarten through grade 12 who, upon entering public school in California, is identified as an EL and subsequently reclassified/redesignated in California, per EC 313, as proficient in English. EC 313.
 - Criteria include, but are not limited to, an assessment of English proficiency in listening, speaking, reading, and writing as currently measured by the ELPAC (prior to the 2017–18 school year the CELDT was used), teacher evaluation of curriculum mastery, parental opinion/consultation, and student's performance of basic skills, as measured by the CAASPP-ELA that demonstrates sufficient proficiency in English to participate effectively in a curriculum designed for students of the same age whose native language is English.
- To Be Determined (TBD): A student in kindergarten through grade 12 for whom there is a report of a primary language other than English on the HLS and for whom the district has not completed the assessment process. The assessment process must be completed within 30 days of initial enrollment.

VOCABULARY - ACRONYMS

- ELPAC English Language Proficiency Assessment for California
- DEI Data Entry Interface
- TOMS- Test Operation Management System
- DFA Directions for Administration
- EL student English Learner
- EO English Only
- RFEP Reclassified Fluent English Proficient
- TBD To Be Determined



ELPAC

English Language Proficiency Assessments for California

SUMMATIVE ASSESSMENT

TEST DESIGN & ADMINISTRATION

- Test Design and Administration Guidelines The Summative ELPAC is an online, linear (nonadaptive),
- Grade-level assessment for students in kindergarten through high school who are English learners.
- The Summative ELPAC is designed for one-on-one administration between a single student and a test examiner for kindergarten through grade two and for group administration for grade levels three through twelve. The exceptions are as follows:
- Speaking domain—One-on-one administration for all grade levels

SUMMATIVE ELPAC TEST ADMINISTRATION

- Test window February 1 through May 31
- Test Examiners
 - Employees or contractors
 - Signed a security affidavit
 - Certify they received training
 - Proficient in English
 - Fluency
 - Intonation
 - Command of pronounciation

- Untimed test but the following times help with scheduling sessions
 - Speaking domain (one-on-one) and averages 15 min
 - K-2 Listening, Reading, Writing administered one-on-one estimated time is 15-30 minutes per domain
 - 3-12 grades administered in groups of up to 4. It takes 1 ½ - 2 hours to complete 3 domains

Summative ELPAC

WHO

The Summative ELPAC is given to students who are identified as English learners.

WHAT

The Summative ELPAC is used to measure the skills of English learners. The results will help tell the school or district if the student is ready to be reclassified as proficient in English.

WHEN

Students who are English learners are given the Summative ELPAC every spring, between February and May, until they are reclassified as proficient in English.

HOW

The Summative ELPAC is an untimed computer-based test. Students in K through grade two will continue to take the Writing portion of the test on paper. Students in K through grade two will be tested on a one-to-one basis.

WHY

Students who are identified as English learners will take the Summative ELPAC to measure their progress in learning English.

ELPAC-DOMAINS (1)

Performance Areas:

- Oral Language
 - Listening
 - Speaking



- Written Language
 - Reading
 - Writing

ELPAC Resources web page



TEST DESIGN AND ADMINISTRATION GUIDELINES

• Writing domain—Group administration is optional for grade two In the one-on-one administration of the Listening, Reading, and Speaking domains for students in kindergarten through grade two, test examiners will enter the responses for the student in the student testing interface on behalf of the student. For grade levels three through twelve, the students will enter the responses individually and independently on the testing interface with the test session being monitored by the test examiner through the Test Administrator Interface. The kindergarten through grade two Writing domain will continue to be a paper-based assessment. Local educational agencies (LEAs) will order paper Writing Answer Books in TOMS and then mail the Answer Books to Educational Testing Service (ETS) for scoring. Large print version of the kindergarten through grade two Writing Answer Books are also available for LEAs to order through TOMS.

• The Speaking domain will be scored locally and in-the-moment by test examiners (discussed more in the Scoring the Speaking Domain Locally section of this manual).

RELATIONSHIP BETWEEN STANDARDS & ASSESSMENT

- Common Core State Standards
- Standards across many subject areas
- The ELD Standards
- Do not stand alone
- Are designed to be used together with other content area standards
- Test items on the ELPAC come from the ELD standards and measure how well students are progressing on those standards.
- The English Learner Progress Indicator (ELPI) is based on the results of the Summative ELPAC.

RELATIONSHIP BETWEEN STANDARDS & ASSESSMENT CONT.

ELD Standards Part I—Interacting in Meaningful Ways

- Collaborative o Engagement in dialogue with others
- Interpretive o Comprehension and analysis of written and spoken texts
- Productive o Creation of oral presentations and written texts

ELD Standards Part II—Learning About How English Works

- Structuring Cohesive Texts
 - Understand text organization and cohesion
- Expanding and Enriching Ideas
 - Use nouns/verbs/adjectives/adverbs and prepositional phrases to create precision and clarity, and expand ideas
- Connecting and Condensing Ideas
 - Connect ideas within sentences, combine clauses, and condense ideas

ELPAC Summative Assessment Item Alignment to the 2012 English Language Development Standards

PART I-INTERACTING IN MEANINGFUL WAYS

A. Collaborative: Engagement in dialogue with others

Standard 1: Exchanging information and ideas with others through oral collaborative conversations on a range of social and academic topics

LSE LCC STS

Standard 2: Interacting with others in written English in various communicative forms (print, communicative technology, and multimedia)

WST WIT WDP (Grades 3–12)

Standard 3: Offering and justifying opinions, negotiating with and persuading others in communicative exchanges
LCC LS0 SS0 SPI

Standard 4: Adapting language choices to various contexts (based on task, purpose, audience, and text type)

SFN

B. Interpretive: Comprehension and analysis of written and spoken texts

Standard 5: Listening actively to spoken English in a range of social and academic contexts

LST LPR SRN SAP

Standard 6: Reading closely literary and informational texts and viewing multimedia to determine how meaning is conveyed explicitly and implicitly through language

RAW RAS RAI RCW RCS RSP RSE(Grades 3-12) RLT RIF SPI WAL

Standard 7: Evaluating how well writers and speakers use language to support ideas and opinions with details or reasons depending on modality, text type, purpose, audience, topic, and content area

LPR (Grades 6-12) LSO RSP (Grades 3-12) RSE (Grades 3-12) RLT RIF

Standard 8: Analyzing how writers and speakers use vocabulary and other language resources for specific purposes (to explain, persuade, entertain, etc.) depending on modality, text type, purpose, audience, topic, and content area

LPR (Grades 6-12) LSO RSP (Grades 3-12) RSE (Grades 3-12) RLT RIF

C. Productive: Creation of oral presentations and written texts

Standard 9: Expressing information and ideas in formal oral presentations on academic topics

SRN SPI SAP

Standard 10: Writing literary and informational texts to present, describe, and explain ideas and information, using appropriate technology

WLW WST WIT WDP (Grades 1-2) WEX WAI (Grades 3-12)

Standard 11: Supporting own opinions and evaluating others' opinions in speaking and writing

SSO (Grades K-5) WAI (Grades 6-12) WJO

ELPAC-Item-Alignment-Crosswalk.pdf

PART II-LEARNING ABOUT HOW ENGLISH WORKS



LSE	Listen to a Short Exchange	K-12
LCC	Listen to a Classroom Conversation	1-12
LST	Listen to a Story	K-5
LPR	Listen to an Oral Presentation	K-12

LSO Listen to a Speaker Support an Opinion 6–12

LISTENING ITEMS

SPEAKING ITEMS

STS	Talk About a Scene	K-12
SFN	Speech Functions	2-12
SRN	Retell a Narrative	K-5
SSO	Support an Opinion	K-12
SAP	Summarize an Academic Presentation	K-12
SPI	Present and Discuss Information	6-12

	READING ITEMS	
RAW	Read-Along Word with Scaffolding	к
RAS	Read-Along Story with Scaffolding	ĸ
RAI	Read-Along Information	ĸ
RCW	Read and Choose a Word	1
RCS	Read and Choose a Sentence	1-5
RSP	Read a Short Informational Passage	1-12

WRITING ITEMS

WLW	Label a Picture-Word, with Scaffolding	К
WIT	Write a Story Together with Scatfolding Write an Informational Text Together	к-2 1-2
WDP	Describe a Picture	1-12
WEX	Write About an Experience	1-12

2012 ELD STANDARDS





ELPAC

English Language Proficiency Assessments for California

ACCESSIBILITY

ACCESSIBILITY RESOURCES

- The computer-based platform of the ELPAC has provided a variety of innovative universal tools that are embedded in the test delivery engine as well as a variety of designated supports and accommodations to support all students, including those with special assessment needs.
- The CDE Matrix Four: ELPAC web document lists the universal tools, designated supports, and accommodations that are allowed as part of all ELPAC assessments.

2020–21 California Student Assessment Accessibility for the Computer-Based English Language Proficiency Assessments for California



Unless noted in parentheses, resources may be used in all domains: Listening (L), Speaking (S), Reading (R), and Writing (W).

Unive	rsal Tools	De	signated Supports	
Embedded Breaks Digital notepad Expandable items Expandable passages Highlighter Keyboard navigation Line reader (grades 3–12) Mark for review (grades 3–12) Scratch paper Strikethrough (grades 3–12)	Writing tools (grades 3–12) Zoom Non-Embedded Breaks Highlighter (grades 2–12) Line reader Mark for review (grades 2–12) Oral clarification of test directions by the test examiner in English Scratch paper Strikethrough (grades 3–12) Test Navigation Assistant	Embedded Color contrast Masking Mouse pointer (size and color) Pause or replay audio (L, S) Streamline Turn off any universal tool	Non-Embedded Amplification American Sign Language or Manually Coded English Color contrast Color overlay Designated Interface Assistant Magnification Masking Medical supports (e.g., glucose monitor)	Noise buffers Pause or replay audio (L, S) Print on demand Read aloud for items (W) Separate setting Simplified test directions Translated test directions

	Accommodations	Unlisted Resources	Domain Exemptions	
Embedded American Sign Language or Manually Coded English Audio transcript (includes braille transcript) Braille (embossed and refreshable)	Closed captioning Text-to-speech (L, S, W) Non-Embedded Alternate response options American Sign Language or Manually Coded English	Audio transcript (includes braille transcript) Braille (embossed and refreshable) Breaks Scribe Speech-to-text	To obtain approval to use an unlisted resource, an LEA may submit a request in the Test Operations Management System on behalf of a student with a disability, prior to administering the online ELPAC.	The IEP or Section 504 team may decide to exempt a student from a domain if there are no available resources or unlisted resources that provide the student access to that domain. To indicate the use of a domain exemption, follow the directions in the test administration manual.

Refer to the Accessibility Resources Matrix web page at https://www.cde.ca.gov/ta/tg/ca/accessibilityresources.asp for additional information.

California Department of Education October 2020



ELPAC

English Language Proficiency Assessments for California

BEFORE TESTING

BEFORE TESTING

- Setting up testing rooms for students whose IEPs or Section 504 plans specify universal tools, designated supports, accommodations, or any combination of these
- Post "TESTING IN PROGRESS—DO NOT DISTURB" signs outside of the testing room
- Ensure that students do not have access to digital, electronic, or manual devices (e.g., cellphones, smart watches) during testing, unless it is an approved medical support.
- If applicable, make sure each testing device or workstation has headphones or headsets
- Technology
- Directions for Administration (DFA) document available for the following

APPROPRIATE TESTING CONDITIONS



QUIET PLEASE



WE'RE BUSY TAKING THIS TEST TO THE FINISH LINE



CHECKLISTS



LEA CAASPP Coordinator Checklist

For the Successful Administration of the 2020–21 California Assessment of Student Performance and Progress (CAASPP) Summative Assessments

Produced by the California Department of Education (CDE), this checklist for local educational agency (LEA) level coordinators is meant to organize the activities necessary to ensure the successful administration of the CAASPP assessments.

Although comprehensive, this checklist is not exhaustive and may not include every task or activity required of an LEA CAASPP coordinator to support a successful administration.

The LEA coordinator tasks on the checklist that follows are listed in the months where they are most likely to occur; however, some tasks may occur in other months or over a span of several months depending on your local schedules and needs. Please adjust the month titles to best fit your local schedules, if necessary.

This checklist was created in an editable format so LEA coordinators can add, remove, or reorganize tasks to create a unique checklist of local activities and timelines.

For the 2020–21 year, the checklist spans from July 2020 through June 2021. Tasks that are ongoing in nature are also listed at the beginning of the checklist.

Additional details are available for many of the tasks listed in the checklist. Select the links within each task to see the additional information, which can also be found at the end of this checklist.



LEA ELPAC Coordinator Checklist

For the Successful Administration of the 2020–21 Initial and Summative English Language Proficiency Assessments for California (ELPAC)

Produced by the California Department of Education (CDE), this checklist for local educational agency (LEA) level coordinators is meant to organize the activities necessary to ensure the successful administration of the ELPAC assessments.

Although comprehensive, this checklist is not exhaustive and may not include every task or activity required of an LEA ELPAC coordinator to support a successful administration.

The LEA ELPAC coordinator tasks on the checklist that follows are listed in the months where they are most likely to occur; however, some tasks may occur in other months or over a span of several months depending on your local schedules and needs. Please adjust the month titles to best fit your local schedules, if necessary.

This checklist is created in an editable format so LEA ELPAC coordinators can add, remove, or reorganize tasks to create a unique checklist of local activities and timelines.

For the 2020–2021 year, the checklist spans from July 2020 through June 2021. Tasks that are ongoing in nature are also listed at the beginning of the checklist.

Please note: While the checklist begins in July, there are many tasks that need to be completed to prepare for Initial ELPAC testing. These tasks are listed in the months they occur and should not be overlooked by coordinators preparing for the start of Initial ELPAC testing on July 1 of the following fiscal year.

Additional details are available for many of the tasks listed in the checklist. Select the links within each task to see the additional information, which can also be found at the end of this checklist.

TEST ADMINISTRATION ROLES AND RESPONSIBILITIES

- ELPAC Test Security Agreement and the ELPAC Test Security Affidavit located within TOMS prior to testing
- Identifying ELPAC test examiners and ensuring that they view the Computer-based Summative ELPAC training videos;
- Verifying and assigning designated supports and accommodations to students in TOMS;
- Creating or approving testing schedules and procedures for the school (consistent with state and LEA policies);
- Working with technology staff to ensure that devices are configured for testing and any technical issues are resolved;
- Receiving and storing paper test materials (for example, Answer Books, rosters, pre-ID labels) in a secure location until needed for testing;
- Coordinating with the LEA ELPAC coordinator the return of Answer Books for scoring and the return
 of secure, non-scannable test materials for destruction;
- coordinating with test examiners so they administer all assessments;
- Report overages and shortages to the LEA ELPAC coordinator.
- Discuss security with all designated staff handling ELPAC test materials

TEST ADMINISTRATION ROLES AND RESPONSIBILITIES CONT.

- Monitor testing progress during the testing window using the Completion Status application and ensuring that all students participate, as appropriate
- Address testing problems, as needed
- Assume general oversight responsibilities for all administration activities in their school and for all test examiners, and other school staff
- Access and review completion status reports for the test site in the Completion Status system.

TEST SCHEDULING

• The Summative ELPAC test window will be open from February 3 through May 31, 2020. LEAs may schedule testing according to local preference within this window and do not need to inform the CDE or ETS. All testing must take place within this window.

Testing Schedules

		1	2	3	4	5
6	7	0	9	10	11	12
0		0	9	10		12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

SUMMATIVE ELPAC AVERAGE TESTING TIMES

Content Area	Grade Levels or Grade Spans	Estimated Testing Time Hours:Minutes	Total Testing Time Hours:Minutes
Summative ELPAC	Kindergarten	0:50 to 1:20	0:50 to 1:20
Summative ELPAC	1	1:10 to 1:40	1:10 to 1:40
Summative ELPAC	2	1:10 to 1:40	1:10 to 1:40
Summative ELPAC	3–5	1:50 to 3:00	1:50 to 3:00
Summative ELPAC	6–8	1:50 to 3:00	1:50 to 3:00
Summative ELPAC	9—10	2:05 to 3:10	2:05 to 3:10
Summative ELPAC	11–12	2:05 to 3:10	2:05 to 3:10

CHECK HLS

- The HLS helps identify which students are potential ELs by asking 4 questions:
 - Which language did the child learn when they first began to talk?
 - Which language does the child most frequently speak at home?
 - Which language do the parents or guardians most frequently use when speaking with their child?
 - Which language is most often spoken by adults in the home? • Critical that this document be filled out accurately
 - Reassure parents that the HLS is used solely to offer appropriate educational services • HLS given once in a child's school career
 - If any of the first three questions are answered with a language other than, or in addition to English, students are given the Initial ELPAC

	Home Language Survey
Surname/Family	Name of Student:
First Given Nam	e of Student:
Second Given N	ame of Student:
Age of Student:	Grade Level of Student:
Teacher Name:	

Directions to Parents and Guardians:

The California *Education Code* contains legal requirements which direct schools to assess the English language proficiency of students. The process begins with determining the language(s) spoken in the home of each student. The responses to the home language survey will assist in determining if a student's proficiency in English should be tested. This information is essential in order for the school to provide adequate instructional programs and services.

As parents or guardians, your cooperation is requested in complying with these requirements. Please respond to each of the four questions listed below as accurately as possible. For each question, write the name(s) of the language(s) that apply in the space provided. Please do not leave any question unanswered. If an error is made completing this home language survey, you may request correction before your student's English proficiency is assessed.

1. Which language did your child learn when they first began to talk?
2. Which language does your child most frequently speak at home?
3. Which language do you (the parents and guardians most frequently use when speaking with your child?
4. Which language is most often spoken by adults in the home? (parents, guardians, grandparents, or any other adults)
Please sign and date this form in the spaces provided below, then return this form to your child's teacher. Thank you for your cooperation.
Signature of Parent or Guardian
Date

https://www.cde.ca.gov/ta/cr/docume nts/hls2020.pdf
PREPARE TEST BOOKS AND ANSWER BOOKS

Prepare Test Books and Answer Books

FIEI	LD NAME	STEPS TO FOLLOW:
1	STUDENT NAME	Starting at the left, print one letter of the student's last name in each box. If the student's last name has more letters than there are boxes, print only as many letters as there are boxes. For example, if the last name is Aschenbrenner, fill in the boxes as shown below. L A T N M E N N If the student's first name has more letters than there are boxes, print only as many letters as there are boxes. If the student's first name has more letters than there are boxes, print only as many letters as there are boxes. In the space labeled "MII," print the student's middle initial. If the student does not have a middle initial, leave this space blank. Fill in the corresponding circles for each letter. Fill in the empty circles to indicate a blank space.
2	TEACHER/TEST EXAMINER, SCHOOL, LOCAL EDUCATIONAL AGENCY, LOCAL USE	Print the name of the teacher, the name of the school, and the name of the LEA. The Local Use section may be used for any additional information needed for student identification or any purpose defined by the LEA.
3	DATE OF BIRTH	Print the "Month," "Day," and "Year" of the student's Date of Birth in the appropriate spaces and fill in the corresponding circles. For "Day," one digit in each column must be filled in. If the day is between one and nine, precede it with a leading zero, as in 01, 02, 03, etc. For "Year," fill in circles for 19 or 20 before filling in remaining circles.
4	GRADE	This grade circle is prefilled depending on the grade to which the Answer Book applies. Ensure that the grade span of the Answer Book matches the student's grade.

FIE	LD NAME	STEPS TO FOLLOW:
6	STUDENT ID NUMBER (OPTIONAL—LOCAL USE)	If the LEA or school does not use local student numbers, leave this field blank or use it to track any additional information that is of importance to the LEA. Starting at the right, print one digit of the student's number in each box and fill in the corresponding circles. Note: This field is right-justified, so include leading zero(s) if the ID number has fewer than 15 digits.
7	STATEWIDE STUDENT IDENTIFIER (SSID)	Starting at the left, print one digit of the SSID in each box. All students should have an SSID (10 digits). Fill in the corresponding circles for each number.
8	DATE TESTING COMPLETED	This field must be filled in for all students at the time of testing. Print the "Day" to indicate the last day the student's testing was completed in the appropriate spaces and fill in the corresponding circles. This is a required field. Do not leave blank. For "Day," one digit in each column must be filled in, and if the day is between one and nine, precede it with a leading zero, as in 01, 02, 03, etc.
9	TESTING IRREGULARITIES	If a student was caught cheating during the test or there were irregularities in the administration of the test, take note of the domain(s) in which the irregularity occurred. Report the situation to the LEA ELPAC coordinator or site ELPAC coordinator, who will then submit a report in the Security and Test Administration Incident Reporting System (STAIRS).

PREPARE TEST BOOKS AND ANSWER BOOKS



 The front and back covers of the Answer Book are the demographics pages containing important student- and school-related information that must be filled in accurately. Site ELPAC coordinators or test examiners should ensure the demographics information is accurate and complete for all students.

TECHNOLOGY REQUIREMENTS FOR THE COMPUTER-BASED ELPAC

- Test Operations Management System (TOMS)
 - Test examiner confirms student registrations, assigns student test settings, and views scores.
- Test Administration Interface (TA Interface)
 - Test examiner logs on to the Test Administrator Interface to initiate, approve, and monitor student testing.
- Secure Student Browser
 - Student logs on to take the test by completing the First Name, Statewide Student Identifier, and Session ID fields of the sign-in screen
- Data Entry Interface (DEI)
 - Test examiner logs on to the Data Entry Interface to enter scores for the Speaking domain only.

TEST ASSIGNMENTS AND SETTINGS



Verify student test assignments and ensure student test settings are set a **minimum** of 48 hours prior to student testing.

SETTINGS MATTER!

- The remote administration option in the Test Administrator Interface is **only** available if the following conditions are met:
 - Remote administration is permitted for the test.
 - The remote testing readiness flag is set to "ready" for the LEA and the school.
 - The test administrator's or test examiner's remote test administration status is enabled.

REMOTE TESTING VIDEO PERMISSION

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SAVE

- A default "Yes" will be available for all students on January 12, 2021.
 - New students after January 12, 2021, will default to "No."
 - Changes to this setting require one business day to update.
 - The user interface is available to coordinators and site coordinators.
 - Batch upload is **only** available to coordinators.

PARENT/GUARDIAN CONSENT





PARENT/GUARDIAN NOTIFICATION

- Video is required for the administration of most CAASPP and ELPAC assessments.
- Parents/Guardians must be notified of remote testing and that video will be used during testing.
 - Signed permission is not required.



TWO BROWSER OPTIONS

3	CASecureBrowser Desktop app		Web-based Student Testing Interface
	Continue Assessment of Bucket Performance and Progress		
		Please Sign In	
		First Name:	
		SSID: EX: 123456789	
	This is the Operational Test Site If you want to go to the Practice and Training Test Site click	Session ID:	
	Go to the Practice and Training Test Site	Browser: Chrome v87	
	Operational Test Site	Sign In	

WHICH SUMMATIVE ELPAC DOMAINS USE THE SECURE BROWSER?



Summative ELPAC Domains	Kindergarten-Grade 2	Grades 3-12
Listening	Web-based Student Testing Interface	Secure browser
Speaking	Web-based Student Testing Interface	Standard web browser
Reading	Web-based Student Testing Interface	Secure browser
Writing	Web-based Student Testing Interface	Secure browser

REMOTE

Computer-based Administration





MONITORING REMOTE TESTING (1)

Computer-based Administration

- Video cameras are on for the entire testing session.
 - Students may not use virtual backgrounds.
- Small groups of no more than four students per session to allow for monitoring through video feeds.
- Monitor test progression through the Test Administrator Interface.





ELPAC

English Language Proficiency Assessments for California

DURING TESTING

DURING TESTING

- No access to responses
 - Site ELPAC coordinators, ELPAC test examiners, and other staff are not permitted to review student responses to the Summative ELPAC in the testing interface or students' notes on scratch paper
- No copies of test materials
 - no copies of the test items, stimuli, reading passages, or writing prompts may be made or otherwise retained.
- No access to digital, electronic, or manual devices
 - No digital, electronic, or manual device may be used to record or retain test items, reading
 passages, or writing prompts. Similarly, these materials must not be discussed with or released
 to anyone via any media, including fax, email, text message, social media websites,
- Keeping all test materials secure at all times
 - Printed materials such as Writing Answer Books for kindergarten through grade two, print-ondemand designated supports, scratch paper, the Directions for Administration, and documents with student information must be kept in a securely locked room or locked cabinet that can be opened only with a key or keycard by staff responsible for test administration.

STARTING A TEST SESSION

• <u>ELPAC: Starting and Stopping a Test</u> <u>Session</u>

- The test examiner selects tests and starts a test session in the Test Administrator Interface.
- 2. Students sign in and request approval for tests in the secure browser.
- 3. The test examiner reviews students' requests and approves them for testing.
- 4. Students complete and submit their tests.
- 5. The test examiner stops the test session and logs off

- How to Start a Test Session ELPAC (CA Dept of Education)
- https://youtu.be/i6c18H0wQrU



TEST RULES

- Pause Rules
 - Apply regardless of whether the student or the test examiner pauses the test
 - Breaks less than 20 minutes are allowed, breaks greater than 20 minutes can result in students being able to return to testing except for Speaking and Writing
 - Examples (power outage or network failure)
 - A Listening or Reading test is paused for more than 20 minutes, the student must log back on to the student interface to resume testing
 - Pause or expiration was not the fault of the student, then a Re-open Appeal may be requested to reopen
- Test Timeout (Due to Inactivity)
 - students and test examiners are automatically logged off after 30 minutes of test inactivity.
 - a warning message will be displayed on the screen (If [OK] is not selected within 60 seconds after this message appears, the student will be logged off.
- Test Expiration Rules
 - The expiration rule is 45 days after a student first accesses the test for the Listening and Reading domains, and 20 days for the Speaking and Writing domains. Once a test opportunity expires, the student cannot complete or review the test unless an Appeal is submitted through STAIRS





California Assessment of Student Performance and Progress

Tests may be paused for various reasons:

≎ Opp #	≑ Test	Test Status	🗢 Test Setti	ngs	Actions	
1	CAST Grade 05 Science Segment Discrete Items	Started 1/17 answered	Custom	0)

- Iechnical issue occurs, such as a power outage or network failure
- Student needs a break or to end a test session for the day
- Student idle

ELPAC PAUSE RULES— MORE THAN 20 MINUTES The following rules apply to the Listening and

Reading domains:

- Log back on to the test.
- Start where the student left off.

• Do not allow the student to go back to previous pages.



English Language Proficiency Assessments for California



ELPAC PAUSE RULES— 20 MINUTES OR LESS

ELPAC English Language Proficiency

Assessments for California

The following rules apply to the Listening and Reading domains:

- Log back on to the test.
- Start where the student left off.

• Allow the student to go back to other items within the segment.



RECAP—PAUSE RULES

			G	Attention			
Practice Test Session 0 students awaiting approval 0 print requese	DN sts 1 active tests			Attention Are you sure you want to pause the test? Ask your Test Administrator before pausing your test. [MessageCode: 10899]			
Tests without issue	\$ Opp #	♣ Test	Progress	Yes No	Test Settings	Actions	
GUEST SSID: GUEST	1	CAST Grade 8 Practice Test Segment: Discrete Items	2%	Paused, 6 min more info ►	Default	0	
GUEST SSID: GUEST	1	CAST Grade 8 Practice Test Segment: Performance Task	88%	Started	Default		

✓ 20 minutes or less

More than 20 minutes

Pause rules apply for the computer-adaptive test in ELA and mathematics, the CSA, the CAST, and the Summative and Initial ELPAC Listening and Reading domains.

EXPIRATION RULES

10 Day Availability

• Performance task (PT) for English language arts/literacy (ELA) and mathematics

20 Day Availability

- Summative English Language Proficiency Assessments for California (ELPAC) Speaking and Writing domains
- Initial ELPAC

45 Day Availability

- Computer adaptive test (CAT) for ELA and mathematics
- California Science Test (CAST)
- California Spanish Assessment (CSA)
- California Alternate Assessments (CAAs) (all subjects)
- Summative ELPAC Listening and Reading domains

ELPAC PAUSE RULES AND STOPPING A TEST SESSION

https://youtu.be/InNMw21LbEc



ENTERING STUDENT RESPONSES AND SCORES INTO THE DATA ENTRY INTERFACE (DEI)

- <u>https://youtu.be/C--Lo8iaaR8</u>
- Summative ELPAC
- Scores for the Speaking domain for all grade levels

ELPAC FORMS ASSIGNMENTS

	English Language Proficiency Assessments for California	📞 Contact Us 🛛 📿 Search
	Home About 🔻 Test Administr	ration ▼ Resources ▼ Get Involved Training ▼ Calendar ▼ System Status ▼
	Home > Test Administration > Summative E	LPAC > Forms Assignment for the 2020–21 Summative ELPAC Administration
Look Up My Test Form	Help for LEA ELPAC	Forms Assignment for the 2020–21 Summative ELPAC Administration
Search my LEA	Hours: M-F, 7 a.m. to 5 p.m. PT	There are six different test forms for the Summative ELPAC administration: Form 1, Form 2, Form 3, Form 4, Form 5, and Form 6.
Find Form(s)	Email 🖾 caltac@ets.org Online Chat now	Test forms are assigned at the LEA level; however, large LEAs—such as Fresno Unified, Los Angeles Unified, Long Beach Unified, and San Diego Unified—may be assigned to more than one form at the school level.
No Search Results	Test Operations Management System (TOMS)	Use the lookup tool to search the LEA by name or CDS code to view the assigned test form for the Summative ELPAC 2020–2021 administrations.
Form 1	Test Administrator Interface for All Online Tests	An LEA that does not appear in this search tool will be assigned to use Form 1 by the test delivery system at the time of administration.
Form 2		
Form 3		

Download DFAs corresponding to your LEA's forms assignment.

ELPAC *DFAS* **IN TOMS**





ELEPAC SPEAKING, LISTENING, English Language Proficiency Assessments for California READING, WRITING

IMPORTANT UPDATE – WHAT'S NEW





Domain Information Sheet Summative ELPAC



SPEAKING DOMAIN

Purpose	Task Type	es and D	Descriptions	
These task types allow students to show their abilities	Talk About a Scene		Support an Opinion	
in writing in English. All task types have a primary and secondary alignment to the 2012 California English Language Development standards.	Grades K–12: The student is presented with an illustration of a familiar scene. The test examiner first asks three who, what, when type questions about the scene. The test examiner then administers three items intended to generate longer responses, and the student provides a response.		Grades K–12: The student listens to a presentation about two activities, events, materials, or objects, and is asked to give an opinion about why one is better than the other. In grades K–5, students view a picture of the choices for context and support.	
Administration	Speech Functions		Retell a Narrative	
Administered individually to all grade levels K*–12.	Grades 2–12: The student states what they would say in a situation described by the test examiner.	Grades K–5: The student listens to a story that follows a seri pictures, and then the student uses pictures to the story.		
	Present and Discuss Information		Summarize an Academic Presentation	
STATEMENT OF FOURPED STATEMENT	Grades 6–12: The student views a graph, chart, or image that provides information. The student is prompted to read the information and respond to two prompts. The first prompt asks for a summary of the information in the graph, chart, or image. The second prompt asks for the students to state whether or not a claim is supported based on the information in the graph or chart.	The while prom The preser stude using	Grades K–2: e student listens to an academic presentation e looking at a related picture(s). The student is inpted to summarize the main points using the illustration(s) and key terms, if provided. Grades 3–12: student listens to a recording of an academic intation while looking at a related picture(s). The ent is prompted to summarize the main points g the illustration(s) and key terms, if provided.	

*Kindergarten includes year one of a two-year kindergarten program, which is often referred to as "transitional kindergarten."

California Department of Education June 2019

SPEAKING OVERVIEW



https://moodle.elpac.org/mod/page/view.php?id=898

SUMMARIZE AN ACADEMIC PRESENTATION



California ELD Standard Part 1, Standard 9

Daily Instruction	onal Lesson Plan
Content Area(s)/Course/Grade:	Unit: Summative ELPAC - Speaking
Lesson Topic: Summarize an Academic	Date:1/15/2021
Presentation	
Teacher: Dr. Ward	School: Stockton All-Star Academy
Indicator(s)/Sub-Outcome(s)/Expectation(s):	•
 California ELD Standard 	
 Part 1, Standard 9 	
Student Outcome(s):	
Expressing information and ideas in formal oral	presentations on academic topics
Matanials/Equipment	
Directions for Administration	
Circonos for Administration	
Summative Training Parket Section 0	
Commuter	
Zeem	
Scoring Dubnic	
Data Entry Interface (DED)	
our chiry there (oct)	

Instructional Delivery

Grades K-2

The student listens to an academic presentation while looking at related picture(s). The student is prompted to summarize the main points using the illustration(s) and key terms, if provided. Grades 3-12

The student listens to a recording of an academic while looking at related picture(s). The student is prompted to summarize the main points using illustration(s) and key terms, if provided.

Procedures:

Refer to Directions for Administration.

Assessment/Evaluation (Formative/Summative)

Class will score last example on their own and discuss

Closure: Get feedback and add optional Moodle problems for extra practice if needed

SUMMARIZE AN ACADEMIC PRESENTATION (GRADES 6-8)—JONAS

Rubric

Speaking—Summarize an Academic Presentation—Grades K-12

Score	Descriptors			
	 A full response includes a clear summary of the main points and details of the presentation. 			
	Ideas are cohesive and connected.			
4	Grammar and word choice are varied and effective; errors do not impede meaning.			
	 Pronunciation and/or intonation do not impede meaning. 			
	 Speech is usually smooth and sustained. 			
	 Response includes a mostly clear summary of some of the main points of the presentation with partial/basic details. 			
	Ideas are usually cohesive and connected.			
3	Grammar and word choice are adequate; errors occasionally impede meaning.			
	 Pronunciation and/or intonation occasionally impede meaning. 			
	Speech is fairly sustained, though some choppiness or halting may occur.			
	 Response includes a partial summary of at least one of the main points of the presentation and may lack an understanding of the main points. 			
	 Ideas are sometimes cohesive and connected. 			
2	Grammar and word choice are simple and repetitive; errors often impede meaning.			
	 Pronunciation and/or intonation often impede meaning. 			
	Speech may be slow, choppy, or halting.			
	 Response includes an attempt to reference the presentation/picture but conveys little relevant information. 			
	Ideas are rarely cohesive and connected.			
'	Grammar and word choice are limited and impede meaning.			
	 Pronunciation and/or intonation often impede meaning. 			
	 Speech may consist of isolated word(s) or phrase(s) related to the picture. 			
	Response is not relevant.			
0	Response contains no English.			
	No response, "I don't know," or is completely unintelligible.			



SUMMARIZE AN ACADEMIC PRESENTATION (GRADES 6-8)— SAMUEL

Rubric

5	Speaking—Summarize an Academic Presentation—Grades K-12			
Score	Descriptors			
	 A full response includes a clear summary of the main points and details of the presentation. Ideas are subsciss and connected 			
4	Grammar and ward choice are varied and effectives errors do not impede meaning			
	Grammar and word choice are varied and enective, errors do not impede meaning.			
	Pronunciation and/or intonation do not impede meaning. Second is usually smooth and systemed			
	Speech is usually smooth and sustained.			
	 Response includes a mostly clear summary of some of the main points of the presentation with partial/basic details. 			
	 Ideas are usually cohesive and connected. 			
5	 Grammar and word choice are adequate; errors occasionally impede meaning. 			
	 Pronunciation and/or intonation occasionally impede meaning. 			
	• Speech is fairly sustained, though some choppiness or halting may occur.			
	 Response includes a partial summary of at least one of the main points of the presentation and may lack an understanding of the main points. 			
	 Ideas are sometimes cohesive and connected. 			
2	Grammar and word choice are simple and repetitive; errors often impede meaning.			
	Pronunciation and/or intonation often impede meaning.			
	 Speech may be slow, choppy, or halting. 			
	Response includes an attempt to reference the presentation/picture but conveys little relevant information.			
	Ideas are rarely cohesive and connected.			
1	Grammar and word choice are limited and impede meaning.			
	 Pronunciation and/or intonation often impede meaning. 			
	 Speech may consist of isolated word(s) or phrase(s) related to the picture. 			
	Response is not relevant.			
0	Response contains no English.			
	 No response, "I don't know," or is completely unintelligible. 			



SUMMARIZE AN ACADEMIC PRESENTATION (GRADES 6-8)— ANDREA

Rubric

Speaking—Summarize an Academic Presentation—Grades K-12

Score	Descriptors
4	 A full response includes a clear summary of the main points and details of the presentation.
	Ideas are cohesive and connected.
	Grammar and word choice are varied and effective; errors do not impede meaning.
	 Pronunciation and/or intonation do not impede meaning.
	 Speech is usually smooth and sustained.
3	 Response includes a mostly clear summary of some of the main points of the presentation with partial/basic details.
	 Ideas are usually cohesive and connected.
	Grammar and word choice are adequate; errors occasionally impede meaning.
	 Pronunciation and/or intonation occasionally impede meaning.
	 Speech is fairly sustained, though some choppiness or halting may occur.
2	 Response includes a partial summary of at least one of the main points of the presentation and may lack an understanding of the main points.
	 Ideas are sometimes cohesive and connected.
	Grammar and word choice are simple and repetitive; errors often impede meaning.
	 Pronunciation and/or intonation often impede meaning.
	Speech may be slow, choppy, or halting.
1	 Response includes an attempt to reference the presentation/picture but conveys little relevant information.
	 Ideas are rarely cohesive and connected.
	 Grammar and word choice are limited and impede meaning.
	 Pronunciation and/or intonation often impede meaning.
	 Speech may consist of isolated word(s) or phrase(s) related to the picture.
0	Response is not relevant.
	Response contains no English.
	 No response, "I don't know," or is completely unintelligible.



SUMMARIZE AN ACADEMIC PRESENTATION (KINDERGARTEN)— ANGELINA



Rubric

Speaking—Summarize an Academic Presentation—Grades K-12

Score	Descriptors
4	 A full response includes a clear summary of the main points and details of the presentation.
	Ideas are cohesive and connected.
	• Grammar and word choice are varied and effective; errors do not impede meaning.
	Pronunciation and/or intonation do not impede meaning.
	Speech is usually smooth and sustained.
3	Response includes a mostly clear summary of some of the main points of the presentation with partial/basic details.
	Ideas are usually cohesive and connected.
	Grammar and word choice are adequate; errors occasionally impede meaning.
	Pronunciation and/or intonation occasionally impede meaning.
	• Speech is fairly sustained, though some choppiness or halting may occur.
	Response includes a partial summary of at least one of the main points of the presentation and may lack an understanding of the main points.
	Ideas are sometimes cohesive and connected.
2	• Grammar and word choice are simple and repetitive; errors often impede meaning.
	Pronunciation and/or intonation often impede meaning.
	Speech may be slow, choppy, or halting.
	Response includes an attempt to reference the presentation/picture but conveys little relevant information.
	Ideas are rarely cohesive and connected.
1	Grammar and word choice are limited and impede meaning.
	Pronunciation and/or intonation often impede meaning.
	• Speech may consist of isolated word(s) or phrase(s) related to the picture.
0	Response is not relevant.
	Response contains no English.
	 No response, "I don't know," or is completely unintelligible.
SUMMARIZE AN ACADEMIC PRESENTATION (KINDERGARTEN)— EDWIN



Rubric

Speaking—Summarize an Academic Presentation—Grades K-12

Score	Descriptors
	 A full response includes a clear summary of the main points and details of the presentation.
	Ideas are cohesive and connected.
4	• Grammar and word choice are varied and effective; errors do not impede meaning.
	Pronunciation and/or intonation do not impede meaning.
	Speech is usually smooth and sustained.
	 Response includes a mostly clear summary of some of the main points of the presentation with partial/basic details.
3	 Ideas are usually cohesive and connected.
	Grammar and word choice are adequate; errors occasionally impede meaning.
	 Pronunciation and/or intonation occasionally impede meaning.
	• Speech is fairly sustained, though some choppiness or halting may occur.
	 Response includes a partial summary of at least one of the main points of the presentation and may lack an understanding of the main points.
	Ideas are sometimes cohesive and connected.
2	• Grammar and word choice are simple and repetitive; errors often impede meaning.
	 Pronunciation and/or intonation often impede meaning.
	Speech may be slow, choppy, or halting.
	 Response includes an attempt to reference the presentation/picture but conveys little relevant information.
	Ideas are rarely cohesive and connected.
1	Grammar and word choice are limited and impede meaning.
	Pronunciation and/or intonation often impede meaning.
	 Speech may consist of isolated word(s) or phrase(s) related to the picture.
	Response is not relevant.
0	Response contains no English.
	 No response, "I don't know," or is completely unintelligible.

Domain Information Sheet Summative ELPAC



WRITING DOMAIN

Purpose	Task Types and Descriptions				
These task types allow students to show their abilities	Label a Picture—Word with Scaffolding	Write a Story Together with Scaffolding	Describe a Picture		
types have a primary and secondary alignment to the 2012 California English Language Development standards.	Grade K: The student writes labels for objects displayed in a picture.	Grades K–2: The student collaborates with the test examiner to jointly compose a short literary text.	Grades 1–2: The student looks at a picture and writes a brief description about		
Administration	Write an Informational Text Together	Write about an Experience	what is happening.		
Administered individually in kindergarten (K)* and grade 1. Administered in small groups of up to 10 students in grade 2. Administered in groups of up to 20 students in grades 3–12.	Grades 1–2: The student listens to a short informational passage and then collaborates with the test examiner to jointly compose a text about the passage.	Grades 1–12: The student is provided with a common topic, such as a memorable classroom activity or event and is prompted to write about the topic.	Grades 3–12: The student looks at a picture and is prompted to examine a paragraph written by a classmate about what is happening in the picture. The student is asked to expand,		
NENT OF FOU	Write about Academic Information	Justify an Opinion	correct, and combine different sentences written by a classmate		
THE OF CALLED BUT	Grades 3–12: The student interprets academic information from a graphic organizer created for a group project and answers two questions about it.	Grades 3–12: The student is asked to write an essay providing a position and appropriate supporting reasons about a school related topic.	before completing the final task of writing a sentence explaining what the students in the picture will do next.		

*Kindergarten includes year one of a two-year kindergarten program, which is often referred to as "transitional kindergarten."

WRITE A STORY TOGETHER WITH SCAFFOLDING



² It is not a windy

-
3
•

Transcription Box	
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Daily Instruct	ional Lesson Plan
Content Area(s)/Course/Grade: ELPAC	Unit: Writing
Lesson Topic: Label a Picture - Word, with Scaffolding	Date:1/15/2021
Teacher: Dr. Ward	School: Stockton All-Star Academy
Indicator(s)/Sub-Outcome(s)/Expectation(s): • California ELD Standard • Part 1, Standard 10	
Student Outcome(s): Writing literary and informational texts to pr using appropriate technology.	esent, describe, and explain ideas and informatio
Materials/Equipment	
Directions for Administration	
Sample worksheets or scratch paper for stu	udent
*K-2 answer book	
Computer	
Zoom	
Scoring Rubric	
Data Entry Interface (DEI)	
Instructional Delivery	
Grades K-2 The student writes labels for objects displaye	ed in a picture.
Procedures: Refer to Directions for Administration	
restor to only the restored allows.	
Assessment/Evaluation (Formative/Summative	/e)
Class will score last example on their own a	nd discuss

Domain Information Sheet Summative ELPAC



LISTENING DOMAIN

Purpose	· · · · · · · · · · · · · · · · · · ·	Task Types and Descriptions	
These task types allow students to show their abilities in listening to English. All task	Listen to a Short Exchange	Listen to a Classroom Conversation	Listen to a Speaker Support an Opinion
types have a primary and secondary alignment to the 2012 California English Language Development standards. Administration Administered individually in kindergarten (K)* through grade 2.	Grades K–2: The student hears a two- turn exchange between two speakers and then answers a question about the exchange. Grades 3–12: The student hears a recording of a two-turn exchange between two speakers and then answers a question about the exchange.	Grades 1–12: The student hears a recording of a multiple-turn conversation between two speakers and then answers two to three questions about the conversation.	Grades 6–12: The student hears a recording of an extended conversation between two classmates. In the
Administered in groups of up to 20 students in grades 3–12.	Listen to a Story	Listen to an Oral Presentation	conversation, one classmate makes an
STATINENT OF FOUCE	Grades K–2: The student hears a fictional story that contains dialogue then answers three questions about the story.	Grades K–2: The student hears an oral presentation on an academic topic, then answers three to four questions about it.	an opinion or academic topic. After listening to the conversation, the student answers four questions.
A STATE OF CALIFORNIA	Grades 3–5: The student hears a fictional story that contains dialogue then answers three questions about the story.	Grades 3–12: The student hears a recording of an oral presentation on an academic topic, then answers three to four questions about it.	

*Kindergarten includes year one of a two-year kindergarten program, which is often referred to as "transitional kindergarten."

Domain Information Sheet Summative ELPAC



READING DOMAIN

Purpose		Task Types and Descriptions				
These task types allow students to show their abilities	Read-Along Word with Scaffolding		Read-Along Story with Scaffolding	Read-Along Information		
types have a primary and secondary alignment to the 2012 California English Language Development standards.	Grade K: With scaffolding from the test examiner, the student provide the individual letter names and initial letter sound for a decoda word, and answers a multiple choice comprehension question	et the ible e on.	Grade K: The student listens and follows along as the test examiner reads aloud a literary text accompanied by three pictures for context and support.	Grade K: The student listens and follows along as the test examiner reads aloud an informational text accompanied by three pictures for context and support.		
Administered individually in kindergarten (K)* through	Read and Choose a Word	Read and Choose a Sentence		Read a Short Informational Passage		
Administered in groups of up to 20 students in grades 3–12.	Grade 1: The student reads three words and chooses the word that matches a picture.	Grades 1–5: The student reads three or four sentences and chooses the sentence that best describes a picture.		Grades 1–12: The student reads a short informational text and answers multiple-choice questions related to the text.		
WENT OF FOU	Read a Student Essay	R	ead a Literary Passage	Read an Informational Passage		
A STATE OF CALLEO BUT	Grades 3–12: The student reads an informational essay presented as if written by a peer and answers a set of multiple-choice questions related to the essay.	Th m co	Grades 1–12: te student reads a literary passage and answers nultiple-choice questions ncerning comprehension, anguage use, and word choice.	Grades 1–12: The student reads an informational text and answers multiple-choice questions related to the text.		

*Kindergarten includes year one of a two-year kindergarten program, which is often referred to as "transitional kindergarten."

California Department of Education October 2019



ELPAC

English Language Proficiency Assessments for California

AFTER TESTING

ENDING A TEST SESSION

(<u>1</u>)(2	3	4	4	5	5	
6		7	8		9		10
11		12					
							/
			Sub	mit Test			

In accordance with the Family Educational Rights and Privacy Act (FERPA), the disclosure of personally identifia

Test Completed On 9/11/2019

to log out of the test, select Log Out

- After answering the last item in each domain and selecting the [End Test] button—a red square in the top left corner of the screen—each student is presented with the End Test
- Students may return to a previous question and modify their response if the test was not paused for more than 20 minutes
- Once students have reviewed their answers, must select [Submit Test] on the End Test screen to submit their tests

WRITING

Write an Informational Text Together



Describe a Picture

6



AFTER TESTING

- No test materials used for instruction
 - Test items, stimuli, reading passages, or writing prompts must not be used for instruction
- Destroy test materials securely
 - Upon a student's completion of the test, printed test items or passages, scratch paper, and notecards or paper that include student logon information must be collected and inventoried, and then immediately shredded. Printed Directions for Administration must be shredded at the end of the Summative ELPAC test window

AFTER TESTING—*DFAS*





ELPAC

English Language Proficiency Assessments for California

TEST SECURITY

SECURITY AND TEST ADMINISTRATION INCIDENT REPORTING SYSTEM (STAIRS)

- Site ELPAC Coordinator STAIRS Responsibilities
- Receive notification of an incident
- Review the information provided and verify that an incident has occurred
- Contact the LEA ELPAC coordinator and provide all pertinent information
- Fill out and submit the online ELPAC STAIRS form, if the incident has not been reported by the LEA ELPAC coordinator and if the incident is not a breach

SECURITY AND TEST ADMINISTRATION INCIDENT REPORTING SYSTEM (STAIRS)

•Reset

•Reopen

•Restore

- Reset Resetting a student's test removes that test from the system and enables the student to start a new test from the beginning
 - Test session started for eligible student but pulled wrong student
 - Student was administered general assessment instead
 of alternative
 - Test examiner entered wrong answer into DEI and all student responses must be reentered
- Re-Open Reopening a field test allows a student to access a test that has already been submitted or expired
 - A disruption to a test session, such as a technical difficulty, fire drill, schoolwide power outage, earthquake, or other act beyond the control of the test examine
 - Test examiner entered incorrect information into the Data Entry Interface
- **Restore** Restoring a field test returns a test from the Reset status to its prior status. This action can only be performed on tests that have been previously reset through a Reset Appeal request.

TEST SECURITY SUMMARY – PAUSE, RESTORE, RESET

Pause	Action taken by a student, or test examiner to temporarily halt the test during any part of the test, as needed. Pauses of more than 20 minutes will prevent the student from returning to items already attempted, completed, flagged for review, or any combination of these statuses in the Listening and Reading domains.	Restore	A specific appeal for Summative ELPAC in the Appeals System. Restore a test from the "Reset" status to its prior status. This action can only be performed on assessments that have been reset by the LEA. An LEA ELPAC coordinator must contact CaITAC for permission to restore a test(s).
	Was administered inconsistently with the student's IEP (this would include both embedded and non-embedded accommodations). Permission for a reset is initiated by first reporting an incident and then submitting an Appeal using the online STAIRS/ Appeals process in TOMS. Refer to the <u>ELPAC Security</u> <u>Incidents and Appeals Procedure Guide</u> for more information on the Appeals process.	Reset	A specific appeal for Summative ELPAC in the Appeals System. Resetting a student's test removes that test from the system and enables the student to start a new test. Any work previously done on the test would be lost. Valid reasons for a reset would be if a student's test event was administered inconsistently with the student's IEP (this would include both embedded and non-embedded accommodations). Permission for a reset is initiated by first reporting an incident and then submitting an Appeal using the online STAIRS/ Appeals process in TOMS. Refer to the <u>ELPAC Security</u> <u>Incidents and Appeals Procedure Guide</u> for more information on the Appeals process.

TEST SECURITY INCIDENTS

There are three types of test security incidents:

- 1. Impropriety
- 2. Irregularity
- 3.Breach

ITEM SECURITY INCIDENT TYPES AND EXAMPLES

Incident Type	Example
Test Impropriety	Students talking during testing
Test Irregularity	Students cheating or providing answers to one another
Test Irregularity	Student accessing or using electronic equipment (e.g., cell phone)
Test Breach	Test administrator (TA), test examiner (TE), or test site coordinator modifying student responses or records at any time
Test Breach	TA or TE allowing students to take home test questions, passages, prompts, or scratch paper

Low Impact



2020–21 Pretest Workshop: Session Three

TEST SECURITY

- Irregularity
 - An unusual circumstance that has a low impact on the individual or group of students who are testing, and has a low risk of potentially affecting student performance on the test or of impacting test security or test validity. These circumstances can be corrected and contained at the local level.
- Impropriety
 - An unusual circumstance that has a low impact on the individual or group of students who are testing, and has a low risk of potentially affecting student performance on the test or of impacting test security or test validity. These circumstances can be corrected and contained at the local level. An impropriety should be reported to the LEA ELPAC coordinator and site ELPAC coordinator immediately. T
- Breach
 - An event that poses a threat to the validity of the test. Examples may include such situations as a release of secure materials or a security or system risk. These circumstances have external implications for the California Department of Education (CDE), Educational Testing Service (ETS), or both, and may result in a decision to remove the test item(s) from the available secure bank. Report immediately.

TEST IRREGULARITY



TESTING IRREGULARITIES & SECURITY BREACHES

Testing Irregularities include but are not limited to:

- → Cheating
- → Failure to follow test administration directions
- → Rushing students through the test or parts of the test
- → Coaching students, including but not limited to:
 - Discussing questions with students before, during, or after testing
 - Giving or providing any clues to the answers
- → Administering the wrong grade or grade span test to a student or using mismatched test materials
- → Writing on the Answer Book by a Test Examiner that would cause the Answer Book to be unscorable; therefore, needing transcription to a new Answer Book
- → Leaving instructional materials on walls in the testing room that may assist students in answering test questions
- → Allowing students to have additional materials or tools (e.g., books, tables) that are not specified in an individualized education program (IEP), Section 504 plan, or approved by the CDE as an allowed testing accommodation

Security Breaches include, but are not limited to:

- → Site ELPAC Coordinators, Test Examiners, Proctors, and students using electronic devices such as cell phones during testing
- → Posting pictures of test materials on social media sites
- → Missing test materials
- → Copying or taking a photo of any part of the test materials
- → Sending materials via inter-office mail
- → Permitting eligible students access to test materials outside of the testing periods
- → Developing scoring keys or reviewing any student responses
- → Failing to maintain security of all test materials
- → Sharing of test items or other secure materials with anyone who has not signed the Test Security Affidavit
- → Discussing the test content or using test materials outside training and administration

Please report all Test Irregularities & Securify who less examined testing area ELPAC Coordinator.

TEST SECURITY

- Quiet environment
 - Provide a quiet environment void of talking or other distractions that might interfere with a student's ability to concentrate or might compromise the testing situation.
- Student supervision
 - Students must be actively supervised by a trained test examiner (and proctor, if applicable) and are prohibited from access to unauthorized electronic devices that allow availability to outside information;
- Access to assessments
 - Unauthorized staff or other adults must not be in the room during testing. Only students who are testing may view items.
- Testing through secure browser
 - Administration of the computer-based ELPAC test is permitted only through the student interface via a secure browser or a method of securing the student device.



ELPAC

English Language Proficiency Assessments for California

ADDITIONAL RESOURCES

RESOURCES

- Practice and Training Test The online ELPAC practice and training tests allow students, parents/guardians, families, teachers, administrators, and others an opportunity to become familiar with the online test delivery platform as well as the types of test questions that may appear on the actual test at each grade or grade span.
- Public Access The practice and training tests can be used as a "guest" without logon credentials and using a supported web browser; note that Internet Explorer is not a supported web browser. The practice and training tests do not require use of the secure browser, but some accessibility resources, such as text-to-speech, are only available through the secure browser.

QUICK REFERENCE GUIDES AND TRAINING VIDEOS



About ▼ Test Administration ▼ Resources ▼ Get Involved Training ▼ Calendar ▼ System Status ▼

Home > Test Administration > Quick Reference Guides and Videos

Help for LEA ELPAC Coordinators-Hours: M-F, 7 a.m. to 5 p.m. PT Call 🕮 800-955-2954 Email 🖾 caltac@ets.org Online 🗘 Chat now

Test Operations Management System (TOMS)

Test Administrator Interface for All Online Tests

Data Entry Interface and **Teacher Hand Scoring System**

Completion Status



Quick Reference Guides and Videos

This web page provides step-by-step instructions for how to accomplish a task or activity for the ELPAC. These instructions come in either PDF or video format.

Start a Practice or Training Test

Using the Online Practice and Training Tests (Video; 10:48) (Posted 1/8/2020)

Training Tests

- Summative ELPAC Start a Training Test for the Speaking Domain (PDF) C (Posted January 2020)
- Summative ELPAC Start a Training Test for the Listening, Reading, and Writing Domains (PDF) 2 (Posted January) 2020)

Practice Tests

- Summative ELPAC Start a Practice Test for the Speaking Domain (PDF)
 ^C (Posted January 2020)
- Summative ELPAC Start a Practice Test for the Listening, Reading, and Writing Domains (PDF) ^{II} (Posted January) 2020)



Home About - Test Administration -	Resources 👻	Training 🔻	Get Involved	(
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Home > Test Administration > Instructions and Manuals > Quick Reference Guides and Videos

Quick Reference Guides and Videos

This web page provides step-by-step instructions for how to accomplish a task or activity within California's assessment programs. Instructions come in either PDF or video format

How to Start a Practice or Training Test

Using the Online Practice and Training Tests (Video; 10:48) (Posted 01/8/20)

Training Tests

- Smarter Balanced Summative Assessment How to Start a Training Test (PDF)
 [™] (Updated July 2018)
- CAST How to Start a Training Test (PDF) C (Updated July 2018)
- CAA How to Start a Training Test (PDF)
 [™] (Updated July 2018)
- CSA How to Start a Training Test (PDF)
 [™] (Updated July 2018)

Practice Tests

- Smarter Balanced Summative Assessment How to Start a Practice Test (PDF) ^I (Updated July 2018)
- CAST How to Start a Practice Test (PDF) C (Updated July 2018)
- <u>CAA How to Start a Practice Test (PDF)</u>
 [™] (Updated July 2018)
- CSA How to Start a Practice Test (PDF)
 [™] (Updated January 2019)

ELPAC MOODLE TRAINING SITE



https://moodle.elpac.org

USE PRACTICE AND TRAINING TESTS

4



Ken goes to a farm. Ken sees many animals.

Do animals live on a farm?



QUESTIONS?